



PHRF San Diego Constitution and Bylaws

Article I. Name

The name will be “Performance Handicap Racing Fleet of San Diego”, (PHRF-San Diego).

Article II. Objectives

To encourage and promote the sport of handicap yacht racing within the jurisdiction of the San Diego Association of Yacht Clubs using the rating system originated by the Southern California Performance Handicap Racing Fleet. To issue Rating Certificates and maintain an up to date record of matters pertaining to Rating Certificates and handicaps of yachts using the PHRF system. Maintain a calendar of fleet events, and an Internet web site, (www.phrfsandiego.org), with fleet data. To coordinate with and assist San Diego area yacht clubs sponsoring PHRF races and beneficial fleet activities in any way possible.

Article III. Organization

1. The organization shall be governed by ten officers. Nine are elected officers including: Fleet Chairman, Vice Chairman and Treasurer, Secretary, Roster Secretary, Chief Handicapper, Fleet Scorer, Data Systems Officer, PR Officer, and one Director at Large. The tenth officer is the immediate past fleet chairman. These listed officers shall constitute the Fleet Executive Board and can represent Area G at meetings of PHRF Southern California as required.
2. Each Class shall have at least one Handicapper to represent that Class. In the event that club-appointed Handicappers do not fulfill this requirement, the Executive Board may appoint additional “at-large” Class Handicapper(s).
3. The Fleet Officers and Club Handicappers shall constitute the PHRF San Diego Handicap Advisory Board and shall handle all Area G and San Diego Region handicapping matters in accordance with current Class Rules and PHRF San Diego Bylaws and Competition Protocols. PHRF Southern California Class Rules have been adopted for use as PHRF San Diego Class Rules.

Article IV. Membership

The membership of PHRF San Diego shall consist of two categories: Regular and Associate. Regular members who are owners of a yacht having a current valid PHRF San Diego Rating Certificate. Associate members are those such as crewmembers and other individuals interested in the activities of PHRF San Diego and who shall be a member in good standing of an SCYA affiliated organization.

Article V. Duties of Officers

The PHRF San Diego Fleet Officers shall be eligible to vote on handicapping issues, subject to the Handicapper qualifications noted in PHRF So Cal Bylaws. They shall be responsible for formulation and execution of PHRF San Diego Fleet policies and business in consultation with the Handicap Advisory Board.

1. The Fleet Chairman shall preside at all Fleet, Executive, and monthly Board meetings, and perform such other duties as may be directed by the membership. The Chairman shall also endeavor to enforce rules of the fleet whenever necessary, shall ensure representation of Area G with PHRF Southern California, and shall interact with SDAYC and participating yacht clubs as needed.
2. The Fleet Secretary shall keep the minutes of all official meetings, shall be responsible for keeping a complete file of the past records including notices, newsletters, and keep the membership advised of activities and policy decisions through notices.
3. The Roster Secretary shall maintain an accurate roster of Rating Certificates, fleet memberships, and handicaps for use by yacht club race committees, and produce timely "Fleet Valid Lists" with the most up to date ratings available for local Class Championship events.
4. The Fleet Treasurer shall be responsible for all funds collected and disbursed, and produce a year-end income and expense report.
5. The Chief Handicapper shall validate local fleet Rating Certificates in accordance with PHRF guidelines, and keep the Fleet Secretary and Roster Secretary informed of such actions. The Handicapper shall maintain a current file of significant dimensions of stock yachts, be available to assist prospective members in completing measurement data required on the PHRF application for rating, be available to resolve disputes concerning sail, spar, and spinnaker pole dimensions and shall assist host clubs in determining required items for offshore races.
6. The Fleet scorer shall tabulate the official yearly Class Championship Series Standing data, and maintain an official log of the yearly Championship Series Race Results. This information shall be provided to the Data Systems Officer after each Championship Series race for Class 1-6.
7. The Data Systems Officer shall endeavor to maintain the website, a Database system for managing the membership roster, the yearly Championship Series scoring system, yacht configurations information, fleet handicapping data and PHRF Race results for use by the fleet in handicapping and administration matters.
8. The Past Fleet Chairman shall act for the Fleet Chairman in his/her absence.
9. The Vice Chairman and Treasurer: It shall be the duty of the Vice Chairman and Treasurer to assist the Fleet Chairman in the discharge of his/her duties, to be responsible for all the funds collected and dispersed, and to produce a year-end income and expense report.

Article VI. Dues

Dues shall be paid per calendar year for all memberships. Renewal of membership is due by January 1st or member will be dropped from the fleet roster until dues are paid and then membership status is effective on that date and not prior. Dues are payable at the time of application for a membership, with a full year's dues required at any time during the year. A "Late Charge" may be levied on the fleet members who fail to renew their yearly membership prior to the date deadline on the Membership Renewal Form. For members joining after November 1st, dues will be credited toward the next calendar year's dues. Each regular membership is for one yacht. To have two yachts active at the same time will require two regular memberships. There is no limit on the number of memberships an individual can have. For current members changing yachts during the year, the membership will be transferred to their new yacht upon receipt of a change application form and dues for the new yacht. Dues charges are listed on appendix 1.

Article VII. Terms of Office and Meetings

1. Handicappers of the PHRF San Diego Handicap Advisory Board must be replaced after four consecutive years unless at least one year has been spent as an Area Officer or as a

Representative to the PHRF Southern California Handicap Board, in which case the time period is extended to five consecutive years.

2. The Fleet Executive Board, composed of the Fleet Officers shall meet monthly to conduct such fleet business as necessary.
3. The local Handicap Advisory Board, composed of the San Diego PHRF Fleet Officers, Handicappers and Club Representatives, shall meet monthly at the same time and place as the Executive Board. Reference Appendix 1 for current year calendar dates.
4. There shall be an annual meeting in January for the election of Fleet Officers and other regular business of the fleet. Additional meetings may be called at any time by the Fleet Chairman who shall specify the time and place and have the membership notified.

Revised for 2008

4. There shall be an annual meeting [scheduled at the conclusion of each seasons' Championship Series](#). The date, time and meeting agenda shall be published in accordance with Article I X. [Agenda items include the election of Fleet Officers, presentation of Fleet Awards](#) and other regular business of the fleet. Additional meetings may be called at any time by the Fleet Chairman who shall specify the time and place and have the membership notified.

Article VIII. Committees

1. The Fleet Chairman shall appoint such committees as he/she deems advisable to conduct fleet affairs.
2. The Fleet Chairman shall appoint a Nominating Committee for the purpose of selecting candidates for the following year's Executive Board. The Nominating Committee shall be composed of at least two out going Fleet Officers, and two members of the Handicap Advisory Board.

Article IX. Amendments

These Bylaws may be amended at any time by a majority vote of the membership in attendance at a scheduled meeting of the fleet, or in response to a mail vote. No vote will be taken amending the Bylaws until 14 days after members have been notified of the proposed changes.

Revised for 2008

1. These Bylaws may be amended at any time by a majority vote of the membership in attendance at a scheduled meeting of the fleet. Ratification may also be accomplished by a USPS Mail Vote response, [or through Electronic \(E-Mail or Electronic Document Transfer\) communication](#). [Electronic Notification protocols shall be listed in PHRF-SD Class Rules Appendix 1](#)
2. No vote will be taken amending the Bylaws until 14 days after members have been notified of the proposed changes.
3. [San Diego PHRF Class Rule amendment notification guidelines shall be listed in Class Rules Appendix 1 if different than guidelines listed in the PHRF So. California Class Rules.](#)